

MINUTES OF THE MEMORIAL COMMITTEE

A meeting of the Memorial Committee of the Houston Firefighters' Relief and Retirement Fund convened at the Fund offices at 4225 Interwood North Parkway, on Tuesday, July 21, 2026, at 9:30 a.m.

Committee members present were David O. Lantrip (Committee Chair), Lisa R. Slagle, and Edward Llewellyn. Also present were staff members Adam E. Smith (Executive Director/General Counsel), Claudia McInnis (Director of Finance and Administration), Dalia Banuelos (Director of Member Services), Andrea Sharayha (Director of Human Resources & Events), John D. Moore II (Director of Technology and Building Services), and Dwayne Pitre (Building Maintenance Supervisor).

The Committee Chair called the meeting to order at 9:30 a.m. and invited comments from the public. No comments were received.

The Building Maintenance Supervisor provided an update of the Memorial site enhancements and improvements noting that delivery of materials for the memorial wall is expected in mid-August 2026. In connection with the memorial wall addition and site enhancements, members of the committee asked the staff to develop and provide them with alternative bench location designs.

The meeting adjourned at 9:40 a.m. on a motion by Edward Llewellyn, seconded by Lisa R. Slagle. The motion carried.